

Sherman Park Neighborhood Improvement District #4 (NID) Grant Program 2023 Application

Summary of Important Rules

You **MUST** bring photocopies of the documents required. We cannot make copies. The Sherman-Phoenix has a print shop named "CTRL+C" that can make copies for you the day of.

- Proof of income (tax form 1040 or 1040EZ, or disability statement). **Not** a pay stub or W-2 form.
- Proof that property taxes are current (i.e., tax bill receipt).

Research your licensed contractors for quality and assurance of their work. Make sure your estimate has the proper documentation of the scope of work to be performed and that it is clearly written on the contractor's letterhead with the project start date and completion date specified for compliance.

Questions: For more information on questions you may have to prepare your NID application come to **The Sherman Park Annual Housing Resource Fair** at the Mary Ryan Boys & Girls Club, 3000 N. Sherman Blvd. on Saturday, **March 25, 2023 from 9:00 a.m. – 12:00 noon**

Save time: Be sure to sign and date this application in the places highlighted in **yellow**.

*Applications will be accepted in person at The Sherman Park Community Association, Inc. (SPCA) office, located at 3526 W. Fond du Lac Ave., on **Saturday, April 15th, 2023 from 9:00 a.m. to 12:00 noon.***

- **Masks are highly recommended.**
- *Social distancing will be observed.*

You will receive a number indicating the order of your place in line. You may then wait in your car or at the Rise and Grind coffee shop at the Sherman-Phoenix. *You will be contacted via your cell phone when it is your turn.*

When your application has been accepted, you will get a list of next steps. Most important is to arrange a start date with your contractor, and let Jermaine know the date.

NOTE: If you do not get a start date within 30 days of Saturday, April 15th. The NID Board reserves the right to move your application to the bottom of the waiting list and go on to the next applicant.

Contact Jermaine Alexander, Home Repair Manger of The Sherman Park Community Association, Inc. by calling the SPCA office at (414) 444-9803 ext. 100 / mobile at (414) 514-6441 or via email at jermainea@shermanpark.org

More Details

Overview

This is a matching grant program for owner occupants who live in the NID area. Owner occupants can receive up to \$5,000 in a 5-year period for certain structural and mechanical home improvements. NID Directors are elected every year by residential and mixed-use property-owners within the NID area. The program is administered by the Sherman Park Community Association (SPCA).

Am I Eligible?

Since all property owners in the NID area contribute to the NID pool of funds, you are eligible if:

- You own **and** live in a home in the NID area (*see map on last page*).
- You have lived there for at least **one year**.
- You are **current** on your property taxes, or are meeting a payment plan schedule.
- You have not used \$5,000 of NID funds in the last 5-year period.
- The home is not condemned or in receivership or involved in litigation.
- **If** the home has code violations, the proposed project will resolve those violations.
- You are not currently and have not served as an employee or Board member for NID or SPCA in the last year.

How Much Can I Get?

The grant maximum is **\$5,000** in a 5-year period. You may be required to match some of the project cost, depending on your total household income and the number of people living in the house. *See attached income page for specifics*. For example, if you use \$2,000 this year, you can apply again next year for any part of the remaining \$3,000, as long as you don't exceed \$5,000 in a 5-year period.

If you are required to match, you may combine your personal funds with funds from other grant or loan programs, such as Strong Homes Loans, Habitat for Humanity, or others. Timing may be difficult with other programs.

What Kinds of Repairs Are Eligible?

Projects that contribute to maintaining the structure and proper functioning of the home or garage are covered, such as:

- a. *Structural repairs such as* roof, porch, windows, exterior doors, masonry (foundation, tuck pointing), painting.
- b. *Mechanical systems such as* **electrical** system upgrades or wiring repairs, **plumbing** repairs, furnace or boiler replacement, HVAC repairs, insulation.
- c. *Code compliance* repairs necessary to remedy an existing code violation.

Projects **NOT** covered are cosmetic or “nice to have” but not essential to the structure or function of the home. These include fences, building additions (including new garages), landscaping, walkways, patios; and interior decorative improvements e.g., new carpets, countertops, drywall, appliances, lighting fixtures, plumbing fixtures, and interior paint.

Who Does the Work?

The homeowner must contract directly with a contractor who is licensed and bonded to work in the City of Milwaukee. The homeowner, friends, family, or other volunteers shall **not** do the work.

Note: You must use a **State Certified Lead Based Paint Contractor** if your project includes activities that disturb painted surfaces totaling more than 20 square feet on exterior surfaces, 2 square feet in any one room or space, or 10 percent of the total surface area on an interior or exterior component with a small surface area (e.g., windowsill, baseboard and trim).

How is Payment Handled?

Upon the timely completion to the satisfaction of the homeowner and the NID program administrator, the homeowner can: **a)** pay the contractor and provide proof of payment for reimbursement from the NID program; or **b)** the NID program can pay the contractor directly.

Documents You Need to Complete this Application

You ***must have*** photocopies of the following documents. **If you don't have them, your application will go to the end of the waiting list.**

1. **Income:** The latest federal income tax form **1040** or **1040EZ** showing the **Adjusted Gross Income** (AGI) for all household members who contribute to total household income; OR other statement (e.g., social security, pension, disability statement) verifying your annual income.
 - NOTE: A W2 form is not acceptable because it doesn't show your income.
 - A pay stub is not acceptable because it is not annual.
2. **Property Tax:** Your **receipt** for paid **property taxes** for the previous year, or verifiable evidence that a tax payment plan is current.
3. **Contractor Bid/ Estimates:** A detailed **bid/estimate** from a licensed and bonded contractor. It must be on the **contractor's letterhead**, not an estimate scribbled on a napkin or plain sheet of paper.
4. **IF** you are in a Historic District and are making exterior changes, you must have a Certificate of Appropriateness (COA) from the City of Milwaukee Historic Preservation Commission.

Other Agreements You Are Making in this Program

- Projects must be completed within 60 days of the agreed-upon start date.
- No further costs of your project will be covered beyond the agreed-upon labor and materials.
- You will use a state certified lead abatement contractor if such work is involved.
- You agree to hold harmless the NID Board and SPCA employees.
- You agree that the NID-appointed agent can photograph the work before, during, and after the project.
- All grant decisions will be made by the housing specialist selected by the NID Board.
- The NID Board reserves the right to limit the number of grant awards, and/or reduce the amount of any grants awarded.

Fill out and **sign pages 4 and 5, and attach the photocopies of documents listed above. Thank you and good luck!**

Income Worksheet – How Much is My Matching Contribution?

Grant funds are available on a sliding-scale based on your family income and household size. Your income is compared to the County Median Income (CMI) ranges for Milwaukee, which are shown in the table below. The CMI is calculated by the U.S. Department of Housing and Urban Development (HUD).

The sliding scale for homeowner contributions is as follows:

- Households at or below 50% of CMI are *not required* to contribute.
- Households between 51% and 120% of CMI are *required to contribute 25% of the total project cost*.
- Households at or above 121% of CMI are *required to contribute 50% of the total project cost*.

Directions

1. Circle the number of **Persons in your Household** in the first column.
2. In the row you circled in step 1, go across to find the column that matches your income range and circle that income range.
3. Verify your choices, and sign and date at the bottom of this page.

Persons in Household	No matching contribution		25% match	50% match
	A - Less than 30% of median income	B – 30% - 50% of median income	C - 51% - 120% of median income	D - Over 121% of median income
1	\$19,850	\$19,851 - \$33,050	\$33,051 - \$70,900	\$ 70,901
2	\$22,650	\$22,651 - \$37,800	\$37,801- \$81,100	\$81,101
3	\$25,550	\$25,550 - \$42,500	\$42,501- \$91,150	\$91,151
4	\$28,300	\$28,301 - \$47,200	\$47,201-\$101,300	\$101,301
5	\$30,600	\$30,601 - \$51,000	\$51,001-\$109,400	\$109,401
6	\$32,850	\$32,851 - \$54,800	\$54,801-\$117,500	\$117,501
7	\$35,100	\$35,101 - \$58,600	\$58,601-\$125,600	\$125,601
8	\$37,400	\$37,401 - \$62,400	\$62,401-\$133,750	\$133,751

Please verify that you've accurately represented your household size and income in the chart above and understand that this information is subject to verification:

Property Owner Signature: _____ **Date** _____

Agency Representative Signature: _____ **Date** _____

Sherman Park Neighborhood Improvement District (NID) Grant Program: Application

Please print legibly!

Property Owner Name: _____

Address: _____ Units: _____

City: **Milwaukee** ZIP: **53210** Phone: (H) _____ (C) _____

Email _____

Estimated project cost: \$ _____ Start Date: _____ Completion Date: _____

Brief description of work planned:

Scope of work cannot change without written consent of Sherman Park Community Association.

Agreement

Please sign to verify that you:

- Have thoroughly read and filled out this grant application to the best of your knowledge.
- Understand that this grant offer is **good for only 60 days** from the agreed-upon starting date. The project must be completed within that time period. Sherman Park Community Association must give **prior approval** if any more time is needed to complete repairs/improvements.
- **Understand that no further costs of your project** will be covered besides the labor and materials applied for.
- **Acknowledge that a State Certified Lead Based Paint Contractor will be used** when performing any NID-funded rehabilitation or maintenance activities that disturb painted surfaces totaling more than 20 square feet on exterior surfaces, 2 square feet in any one room or space, or 10 percent of the total surface area on an interior or exterior type of component with a small surface area (e.g., window sill, baseboard and trim.) **Initial here:** _____
- **Agree to hold harmless and indemnify** the Sherman Park NID Board of Directors, the SPCA and their employees, members, officers, and directors from all loss, costs, damages, or liability associated with acts performed by them which could reasonably be associated with consultation, technical advice, property inspection and other related activities. Further, I agree to allow the above-named agency to photograph before and after pictures of the work described above, and to use the photographs for promotional and reporting purposes.

Property Owner Signature: _____ **Date:** _____

The above description of work planned has been reviewed and approved by the Agency Representative as a qualified NID Repair /Improvement Project.

Agency Representative Signature: _____ **Date:** _____

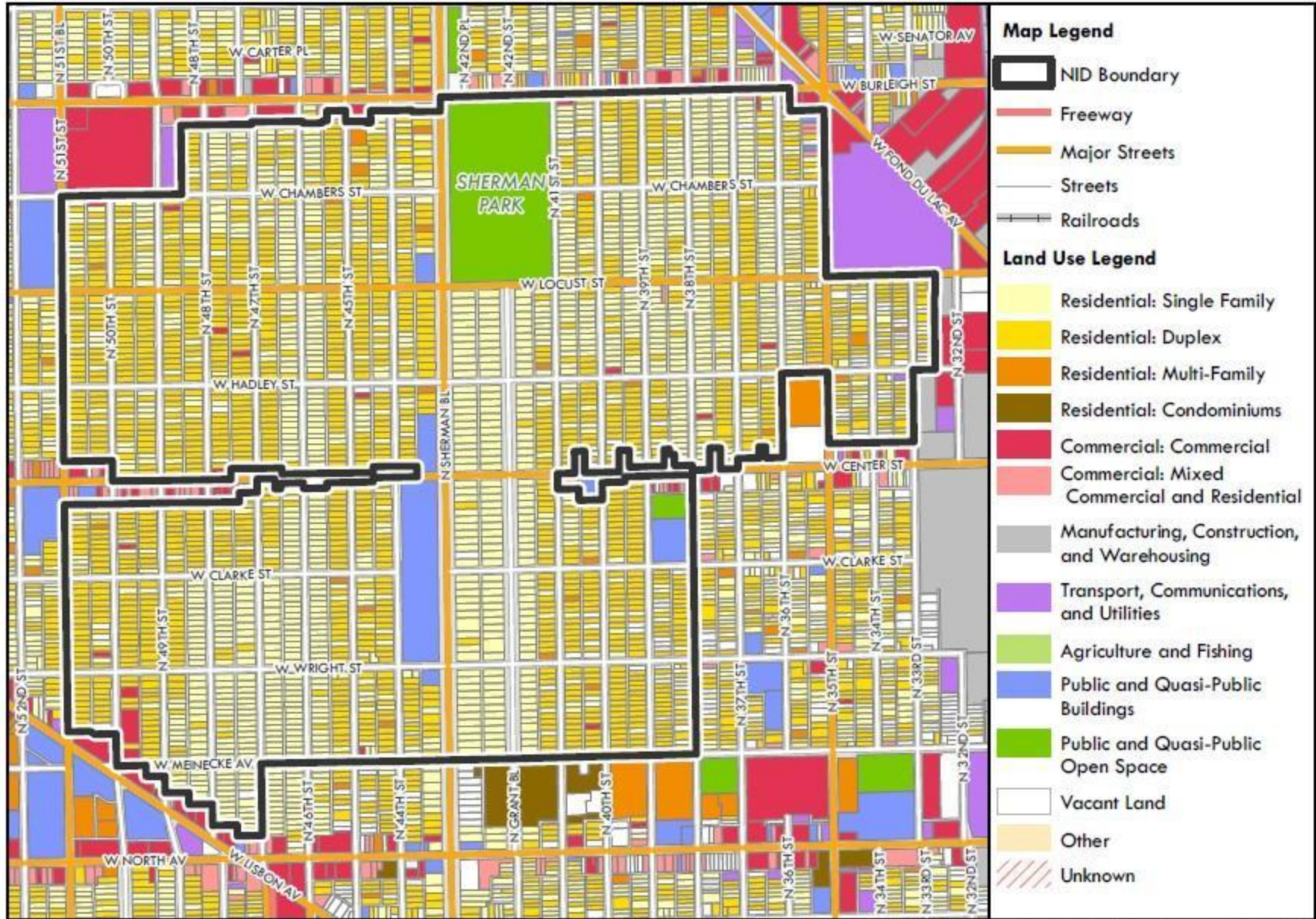
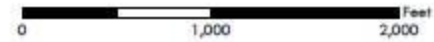
Agency Representative Signature: _____ **Project Completed:** _____

During the NID program, you can contact Jermaine Alexander of the Sherman Park Community Association by calling (414) 444-9803 or (414) 514-6441 or emailing jermainea@shermanpark.org

NID NO. 4: SHERMAN PARK

NEIGHBORHOOD IMPROVEMENT DISTRICT

Prepared by the Department of City Development Planning Division, 12/13/2016
 Source: City of Milwaukee Information Technology Management Division; NIDC



Document Path: E:\GIS_Data\Projects\2016 Projects\16-11-14 NID Land Use Maps (x3)\Map - Sherman Park NID & Current Land Use (Rev 12-13).mxd